

Minutes of the Board of Education AD-HOC JS/RS Renovation Committee Meeting held on November 01, 2016, in Board of Education Conf. Room E.

Attendance: None.

Administrative Attendance: C. Carver, K. Brooks, T. Yonsky, T. Soucy, D. Legnard, B. Germinaro

L. Craybas, Chairman, called the meeting to order at 7:00 PM.

Board Members Present: Attendance Taken at 7:00 PM:

Present Committee Members:

Dr. Kristen Brooks

Dr. Christine Carver

Mr. Larry Craybas

Mr. Bill Foster

Mr. Robert Germinaro

Mr. Nicholas Hoffman

Mrs. Robin Renner

Trisha Soucy

Ms. Theresa Yonsky

Ms. Jessica Bender

Mr. Jim Lacey

Jon Menti, Public Site & Building Committee, Town of Bethel

John Perna, Public Site & Building Committee, Town of Bethel

Absent Committee Members:

Mrs. Susan Budris

Alison Salerno

Isam Kaoud

Tim Draper

Bryan Terzian

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1. Overview of the RFQ process and selection of "Short-List"

Dr. Carver and Mrs. Yonsky reviewed the RFQ process and the selected "Short-List" firms.

2. Provide feedback to the Request for Proposal (RFP)

Committee discussed RFP and members gave feedback. Discussed format of firms' presentations and questions to be asked prior to presentation for a written response in RFP and questions to be addressed during presentation. Discussed items to be included in RFP such as addressing oil tanks, firms experience with safety & security in design, EMR rating of firms, and maintaining timeline.

Committee members are to send Mrs. Yonsky any additional ideas by next Tuesday, Nov. 8th. Firms will present to the subcommittee of the AD-HOC JS/RS Renovation Committee on December 5th and December 6th.

3. Update on project communication

Dr. Carver informed the committee the Community Outreach, Alignment & Communication Committee will be meeting next week. Dr. Carver has been communicating via newsletters, tours of the buildings to town groups, PTOs, parents, and community members, and social media. Video clips for social media are being created by the BHS AV Club. Open House information was highly successful and the FAQs and project documents are posted on the district website.

4. Audience Participation

None.

5. Adjourn

The next AD-HOC JS/RS Renovation Committee meeting will be held on December 15, 2016 at 6 PM. Meeting adjourned at 8:00 PM.

Respectfully submitted,
Susan Pare
Board Recorder